



Please fill out the order form to place your order.

**Ordered by:**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Day Phone: \_\_\_\_\_  
 Fax: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_

**Ship to (if different then "ordered by"):**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Day Phone: \_\_\_\_\_  
 Fax: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_

Product Name	Description (Size)	Roof Pitch	Finish (N/P)	Price Each	Qty	Total (Price * Qty)
<b>Subtotal</b>						
<b>For Oklahoma residents add 8.517%</b>						
<b>Shipping/Handling</b>						
<b>TOTAL AMOUNT</b>						

Referred by: \_\_\_\_\_

**Method of Payment**

\_\_\_ Check or Money Order (Allow 2 extra weeks to process)    \_\_\_ Visa    \_\_\_ MasterCard

**Charge Card Number:**

\_\_\_\_ / \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Expiration Date: [MO/YR]** \_\_\_\_ / \_\_\_\_

\_\_\_\_\_  
 Signature (for credit card charges and to confirm terms and conditions)

Order by Calling Toll Free: 1(877)836-9488 or Local: 1(918)836-9488    Order by Faxing: 1(918)836-3644

[Order Online](#)  
 E-Mail Orders: [sales@coppersummitinc.com](mailto:sales@coppersummitinc.com)

Order by Mail: P.O. Box 54023 Tulsa, Ok 74155  
 Website: [www.coppersummitinc.com](http://www.coppersummitinc.com)

Cupolas ♦ Finials ♦ Chimney Caps ♦ Etc.

# Terms and Conditions

## 1. Products

All of Copper Summit, Inc.'s copper products are handmade and as with all handmade copper products, some variations may occur.

All products do not weather at the same rate and there are several variables that can determine the rate in which a product will weather. The main variables for copper are air quality and precipitation.

Cupolas and finials may attract lightning. If lightning deterrents are used, they need to be put in place by a professional. Copper Summit, Inc. assumes no responsibility of lightning incidents even with the proper additions of lightning protection products (i.e. conductors, grounds, fittings, etc).

Please Note: It is possible for copper to stain certain architectural materials.

## 2. Shipping and Delivery

All orders are processed as received and every effort will be made to meet your delivery requirements. Copper Summit, Inc. is not liable for any delay in the delivery of products or any damages or failure of delivery. The customer is responsible for the unloading and unpacking of the products. **Deliveries should be opened immediately upon receipt - prior to signing bill of lading – this includes a close inspection of all products.** If any damage is detected please see #6 – Claims and Liability. Please be careful unpacking the crates, as damage can occur during the uncrating process. Please use a soft cloth to handle copper product to prevent finger prints.

## 3. Prices and Sales Tax

All prices are for products only.

All taxes required by law will be added at the time of your order.

It is the responsibility of the customer to determine the correct dimensions and to determine any labor costs required to complete installation.

Prices are subject to change without notice.

## 4. Ordering

When ordering you will need to have the product number, product name, size, type of finish, payment information, and most importantly, roof pitch. Please see Order Form for more information.

If you have any questions, please contact us by:

**Phone:** 1-918-230-8725 **Fax:** 1-918-836-3644 **Mail:** P.O. Box 54023, Tulsa, Ok. 74155

**Email:** [sales@coppersummitinc.com](mailto:sales@coppersummitinc.com) **Online:** visit us at [www.coppersummitinc.com](http://www.coppersummitinc.com)

## 5. Payment

Payment by check, money order, Visa or MasterCard is accepted. Checks may delay shipment of products.

Terms: Payment in full prior to shipment.

## 6. Claims and Liability

**The customer must file all claims of damage with the freight carrier. Claims of damage must be noted on the delivery receipt and/or bill of lading. If any damage is detected make a note of the damage, save the crate and packing material. Save all broken products and all packaging material for inspection by the freight company and their insurance and adjuster. Photograph the crate and damaged items.**

**Copper Summit, Inc. is not liable for damages incurred during the shipment, unloading, uncrating, or installation process.**

**Copper Summit, Inc. is not liable for any accidents or injuries while measuring the pitch of your roof or during installation, nor are we liable for any orders placed with incorrect measurements.**

## 7. Website Specifications

As may be necessary, we reserve the right to substitute materials and/or to make changes in design or other specifications as shown and described in any of our literature without liability to purchasers. Some Copper Summit, Inc. web pages may provide links to other Internet sites for the convenience of users. Copper Summit, Inc. is not responsible for the availability or content of these external sites, nor does Copper Summit, Inc. endorse, warrant, or guarantee the products, services, or information described or offered at these other Internet sites. Users cannot assume that the external sites will abide by the same privacy policy to which Copper Summit, Inc. adheres. When visiting our Web site, your Web browser may produce pop-up advertisements. These advertisements were most likely produced by other Web sites you visited or by third party software installed on your computer, as we do not have pop-up advertisements.

## 8. Codes

Conformance to local codes is the responsibility of the customer.

## 9. Returns

Unauthorized returns will be refused and the customer will be responsible for freight on any such items.

Please Note: No returns accepted without prior written authorization. A 25% restocking fee applies to all returns.

**No returns on custom orders.**